

Williamsville East PTSA Request for Endowment Funds (Fall 2021)

Williamsville East PTSA strives to support our students and faculty. Each year we budget funds to be used in support of enrichment through educational programs and school activities/organizations. Please note: we strongly encourage faculty who request endowment money to be current members of the PTSA.

Please complete this form and email it to **Kristi Campbell (klcampbel@gmail.com)**, ***NO LATER THAN Friday October 15th.***

Date of Request: _____ Name of DEPT, CLUB or TEAM: _____

Teacher/Advisor/Faculty requesting funds: _____

PTSA Member? _____ **Yes** _____ **No**

School Phone# _____ EMAIL _____

Number of students involved/impacted _____ Grade Level(s) _____

Amount Requested: \$ _____ Total cost of project: \$ _____

If available, you may attach any catalog information, invoices, receipts, etc to this form.

Date Funds are Needed: _____ Date of Project/Event: _____

Project Objectives and Goals:

Description of how funds will be used:

Have you received any additional funding? School \$ _____ District \$ _____

Faculty Signature: _____ Date: _____

*******Requests over \$500 will have to be forwarded to WILLIAMSVILLE BOARD OF EDUCATION for approval, which may take additional time to be processed*******

Please attach any additional information that you feel would be helpful to the committee in making our decisions. Any questions, please contact Kristi Campbell (klcampbel@gmail.com or 314.304.2323). All funds granted should be used in the 2021-2022 school year. A decision on fall grants will be made by the end of October. There will be another chance to apply in January.

*****ALL INVOICES NEED TO BE TURNED IN NO LATER THAN JUNE 1st*****